

Anti-Counterfeit Authority (ACA), is a State Corporation established under the Anti-Counterfeit Act 2008 with the mandate to prohibit trade in counterfeit goods.

The Authority invites interested eligible bidders to participate in the following:

## 1. INVITATION TO TENDER: PURCHASE OF TWO GO DOWNS (2) IN NAIROBI

<b>Tender Name</b>	<b>PURCHASE OF TWO (2) GO DOWNS IN NAIROBI</b>
<b>Tender Ref No</b>	<b>ACA/OT/006/2021-2022</b>
<b>Closing Date</b>	<b>22<sup>nd</sup> June, 2022 at 10.00am</b>
<b>Pre-bidding</b>	<b>14th June, 2022 at 10.00am (ACA BOARDROOM)</b>

## 2. REGISTRATION OF SUPPLIERS FOR GOODS, SERVICES AND WORKS FOR FY 2022-2024

The Authority invites eligible and interested suppliers/service providers to apply for registration for supply and provision of various goods, works and services for the FY 2022-2024.

	CATEGORY NO.	CATEGORY NAME	TARGET GROUP
<b>A. Provision of Goods</b>			
1.	ACA/PQS/001/2022/2024	Supply of general office stationery and supplies	YW&PWD
2.	ACA/PQS/002/2022/2024	Supply of office furniture, furnishings and fittings	Open
3.	ACA/PQS/003/2022/2024	Supply of laptops, desktops, tablets, mobile phones, printers, projectors, photocopiers, UPS and consumables/associated supplies.	Open
4.	ACA/PQS/004/2022/2024	Supply and maintenance of computer software and licenses.	Open
5.	ACA/PQS/005/2022/2024	Supply of telephone/telecommunication equipment.	Open
6.	ACA/PQS/006/2022/2024	Supply of motor vehicle tyres, tubes, batteries, spare parts and other motor vehicle accessories.	Open
7.	ACA/PQS/007/2022/2024	Supply of safety clothing, shoes and other accessories.	YW&PWD
8.	ACA/PQS/008/2022/2024	Design and printing of office stationery & reports.	YW&PWD
9.	ACA/PQS/009/2022/2024	Design and printing of branded promotional materials (Brochures, banners, fliers, T-shirts etc.)	YW&PWD
10.	ACA/PQS/010/2022/2024	Supply, installation and maintenance of servers, network equipment & structured cabling (LAN,WAN etc.)	Open
11.	ACA/PQS/011/2022/2024	Supply, installation, commissioning and maintenance of access control system, CCTVs and alarm systems.	Open
12.	ACA/PQS/012/2022/2024	Supply and maintenance of air conditioners (Mombasa, Nairobi, Kisumu and Eldoret)	Open
13.	ACA/PQS/013/2022/2024	Design and supply of corporate wear.	Open
14.	ACA/PQS/014/2022/2024	Supply and maintenance of general office equipment.	YW&PWD
15.	ACA/PQS/015/2022/2024	Supply, installation, commissioning and maintenance of fire extinguishers, fire suppression system, smoke detectors, first aid kits and accessories.	Open
16.	ACA/PQS/016/2022/2024	Supply, installation, commissioning and maintenance of audio visual equipment.	Open
<b>B. Provision of Services/Works</b>			
17.	ACA/PQS/017/2022/2024	Repair and maintenance of motor vehicles.	Open
18.	ACA/PQS/018/2022/2024	Repair and maintenance of office furniture and fittings.	YW&PWD
19.	ACA/PQS/019/2022/2024	Provision of air ticketing services (IATA registered)	YW&PWD
20.	ACA/PQS/020/2022/2024	Provision of small works services (MOPW registered)	Open
21.	ACA/PQS/021/2022/2024	Repair and maintenance of laptops, desktops, tablets, mobile phones, printers, projectors, photocopiers, UPS and associated ICT Accessories.	Open
22.	ACA/PQS/022/2022/2024	Provision of transportation, car hire and taxi services.	Open
23.	ACA/PQS/023/2022/2024	Provision of professional photography and video coverage.	YW&PWD
24.	ACA/PQS/024/2022/2024	Provision of Entertainment services (DJs, bands, musicians, theatre groups etc.)	Open
25.	ACA/PQS/025/2022/2024	Provision of legal services	Open
26.	ACA/PQS/026/2022/2024	Provision of valuation services	Open
27.	ACA/PQS/027/2022/2024	Provision of public relations & media management services	Open
28.	ACA/PQS/028/2022/2024	Provision of outdoor advertising	Open
29.	ACA/PQS/029/2022/2024	Provision of interior design and decorative services – events management	Open
30.	ACA/PQS/030/2022/2024	Provision of event décor services	YW&PWD
<b>C. Professional Consultants Database</b>			
31.	ACA/PQS/031/2022/2024	Provision of research consultancy services	Open
32.	ACA/PQS/032/2022/2024	Provision of Human Resource consultancy (recruitment, training etc.)	Open
33.	ACA/PQS/033/2022/2024	Provision of team building services	Open

### Note:-

- All pre-qualification and tender document shall be downloaded from our website [www.aca.go.ke](http://www.aca.go.ke) for free or may be obtained from the Supply Chain office during normal working hours upon payment of a non-refundable fee of Kshs. 1,000/=.
- Submission should be serialized i.e. with page numbers and must contain copies of mandatory statutory documents among other requirements.
- Duly completed pre-qualification and tender documents shall be sealed in a plain envelope, clearly marked with the **prequalification/tender category number and name**. The envelopes should also bear a return address of the potential supplier and shall be deposited at the respective tender box or prequalification box at the reception of the **Anti-Counterfeit Authority offices located at National Water Plaza, 3<sup>rd</sup> floor, along Dunga Road so as to reach the Authority on or before Wednesday the 22<sup>nd</sup> June, 2022 at 10:00am.**
- Tender documents submitted after the said date and time shall not be accepted for evaluation irrespective of the circumstances.
- Tender documents will be opened immediately thereafter in presence of bidders or their representative who choose to attend. The opening will be done at the Anti-Counterfeit Authority main boardroom, along Dunga Road, Nairobi in keen observation of the Ministry of Health Covid-19 rules.